

Municipal Facilities Committee

Minutes of 06/4/2019 Meeting

Submitted by Steve Hinton

Attendees: Jerry Lerman, Kate Reid, Josh Kablotsky, John Lavery, Steve Bastek (FM)

Also present: Cynthia Sorn (Mosquito), Bryan Sorrows (Fire Chief)

The meeting began at approximately 8:00 AM.

No minutes were approved.

The committee discussed generator fuel tank sizing and other related considerations with the Fire Chief.

The construction management of the Police Station renovation was discussed.

SteveB presented his weekly report of activities focusing on the Library chiller and RTU.

The current version of the project matrix (**attached**) was reviewed to identify FY21 project and priorities.

The discussion then turned to possibilities for the DPW reconfiguration including a site-visit.

Next meeting will be 8 AM on 6/11/19; Jerry to post.

Description	Est	FY 19	FY 20	FY 21	FY 22	FY 23	5 Year Cost
3 Town Hall							
4 Deferred Maintenance	0	\$ 29,277	\$ 7,183	\$ 49,349	\$ -	\$ -	\$ 85,809
5 Capital Improvement	0	\$ -	\$ 20,000	\$ 137,198	\$ 103,600	\$ 20,000	\$ 280,798
6 Program Changes	0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7 Subtotal Town Hall	0	\$ 29,277	\$ 27,183	\$ 186,547	\$ 103,600	\$ 20,000	\$ 366,607
8							
9 Fire Station							
10 Deferred Maintenance	0	\$ 20,295	\$ -	\$ -	\$ -	\$ -	\$ 20,295
11 Capital Improvement	0	\$ 19,219	\$ -	\$ 54,894	\$ -	\$ -	\$ 74,113
12 Program Changes	0	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
13 Subtotal Fire Station	0	\$ 159,514	\$ -	\$ 54,894	\$ -	\$ -	\$ 214,408
14							
15 Police Station							
16 Deferred Maintenance	0	\$ 18,860	\$ -	\$ 3,883	\$ -	\$ -	\$ 22,743
17 Capital Improvement	0	\$ 12,000	\$ 3,400	\$ 35,000	\$ -	\$ 50,874	\$ 101,274
18 Program Changes	0	\$ 82,261	\$ 635,476	\$ -	\$ -	\$ -	\$ 717,737
19 Subtotal Police Station	0	\$ 113,121	\$ 638,876	\$ 38,883	\$ -	\$ 50,874	\$ 841,755
20							
21 DPW							
22 Deferred Maintenance	0	\$ 8,546	\$ 6,000	\$ 148,262	\$ -	\$ -	\$ 162,808
23 Capital Improvement	0	\$ 36,741	\$ 133,500	\$ 29,736	\$ -	\$ 15,945	\$ 215,922
24 Program Changes	0	\$ -	\$ 140,000	\$ -	\$ -	\$ -	\$ -
25 Subtotal DPW	\$	\$ 45,287	\$ 279,500	\$ 177,998	\$ -	\$ 15,945	\$ 378,730
26							
27 Library							
28 Deferred Maintenance							
29 Capital Improvement							
30 Program Changes	\$ 12,000						
31 Subtotal Library	\$	\$ 12,000	\$ -				
32							
33 Bog House							
34 Deferred Maintenance							
35 Capital Improvement							
36 Program Changes		\$ 10,000					
37 Subtotal Bog House	\$	\$ 10,000					
38							
39 Highland Building							
40 Deferred Maintenance	\$	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

41	Capital Improvement	\$	-	\$	-	\$	-	\$	-	\$	-
42	Program Improvement	\$	-	\$	-	\$	-	\$	-	\$	-
43	Subtotal Highland Building	0	\$	-	\$	-	\$	-	\$	-	\$
44											
45	Total by Category										
46	Total Deferred Maintenance	\$	76,978	\$	13,183	\$	201,494	\$	-	\$	-
47	Total Capital Improvement	\$	67,960	\$	156,900	\$	256,829	\$	103,600	\$	86,819
48	Total Program Changes	\$	202,261	\$	785,476	\$	-	\$	-	\$	-
49	Total Annual Hard Expense	\$	347,199	\$	955,559	\$	458,323	\$	103,600	\$	86,819
50											
51	Contingency Build	@	15.00%	\$	52,080	\$	68,748	\$	15,540	\$	13,023
52	Project Management	@	15.00%	\$	52,080	\$	68,748	\$	15,540	\$	13,023
53	Total Annual Soft and Hard Expense	\$	451,359	\$	1,242,226	\$	595,820	\$	134,680	\$	112,865
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